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"To enrich lives through effective and caring service"

July 14, 2016

To: Supervisor Hilda L. Solis, Chair
Supervisor Mark Ridley-Thomas
Supervisor Sheila Kuehl
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: Dave Chittenden
Chief Deputy Director

A handwritten signature in blue ink, appearing to read "D. Chittenden", is written over the printed name and title.

BOARD MOTION OF NOVEMBER 24, 2015, AGENDA ITEM 16 - QUARTERLY REPORT ON DECOMMISSIONING OF THE DOWNEY DATA CENTER AND SEMI-ANNUAL REPORT ON THE MIGRATION OF DEPARTMENTAL DATA CENTERS.

Background

On November 24, 2015 your board directed the Chief Executive Officer to proceed with a recommended lease approach for the new consolidated data center, and instructed the Director of Internal Services and the Chief Information Officer to report back to the Board on the following:

1. Bi-monthly reports on the progress of the build-out and preparations for the new County data center to ensure occupancy by the 4th Quarter of Fiscal Year (FY) 2016 – 2017.
2. Quarterly progress reports on the decommissioning of the current data center in Downey to allow for transfer and transition to the new Los Angeles County data center by the 2nd Quarter of FY 2017- 2018.
3. Semi-annual progress reports on the migration of Departmental data centers to the new County data center to ensure completion by the 3rd Quarter of FY 2020 – 2021.

Bi-monthly reports have been submitted as requested, with the next one due August 1, 2016. That report will provide an update on the progress of lease negotiations

and planning efforts on preparing the new facility for occupancy. This report addresses items two and three above.

Progress on Plans to Decommission the Downey Data Center

Initial planning discussions have begun within ISD technical and operations teams regarding the scope, inventory and timing of relocation out of the Downey data center. This will include acquisition of equipment needed to commence occupation of the planned leased facility, redesign and relocation of the Wide Area Network to accommodate optimum connectivity to the new facility, relocation of some existing computing and storage equipment and related changes to operations processes to allow remote operations of the new data center.

In parallel, planning efforts have begun for the physical decommissioning of the data center.

This task is expected to be completed by December 2017.

Progress on Plans to Migrate Departmental Data Centers

The subject of data center consolidation has been discussed with departmental CIOs at the CIO Council meetings, and the Enterprise Data Center Steering Committee (EDCSC) has been established to provide ongoing data center governance. The EDCSC will work with departments to develop a schedule of targeted data centers for consolidation, and an update will be provided in the next semi-annual report.

If you have any questions regarding these matters, please contact me at (323) 267-2103, via email at dchittenden@isd.lacounty.gov or Peter Loo, Acting Chief Information Officer at 213 253-5600, via email ploo@ceo.lacounty.gov.

DC:DW:sg

c: ISD Deputies
 Chief Executive Officer
 Chief Operating Officer
 Acting Chief Information Officer
 Executive Office, Board of Supervisors